

GENERAL SERVICES ADMINISTRATION

Federal Supply Service Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!™, a menu-driven database system. The INTERNET address GSA Advantage!™ is: www.GSAAdvantage.gov

Consolidated Contract – MOBIS Schedule 874

SIN 874-1 and 874-1RC: Consulting Services

Consolidated Contract – PES Schedule 871

SIN 871-1 and 871-1RC: Strategic Planning for
Technology Programs/Activities
SIN 871-3 and 871-3RC: System Design, Engineering
and Integration

SIN 871-4 and 871-4RC: Test and Evaluation
SIN 871-5 and 871-5RC: Integrated Logistics Support
SIN 871-6 and 871-6RC: Acquisition and Life Cycle
Management

Consolidated Contract – IT Schedule 70

SIN132-51 and 132-51RC: Information Technology Professional Services - SUBJECT TO
COOPERATIVE PURCHASING Domestic only.

Contract Number: GS-00F-0007S

(Including Modifications: PO-0005, dated May 3, 2011)

Schedule 70, Refresh #27; dated March 21, 2011
Schedule 874, Refresh #16; dated February 9, 2011
Schedule 871, Refresh # 14; dated February 3, 2011

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Period Covered May 16, 2011 through May 15, 2016

Cornerstone Concilium, Inc.

44 Montgomery St. Ste. 3360
San Francisco, California 94104-4602
Attn: Wayne H. Perry
Telephone : (415)705-7800; Facsimile: (415)705-7801
www.cornerstoneconcilium.com

Business Type: Small, Minority Owned SDB

DUNS Number: 55-5919091

CUSTOMER INFORMATION

1a. Table of Awarded special Item numbers

SIN 874-1 and 874-1RC: Consulting Services
SIN 871-1 and 871-1RC: Strategic Planning for Technology Programs/Activities
SIN 871-3 and 871-3RC: System Design, Engineering and Integration
SIN 871-4 and 871-4RC: Test and Evaluation
SIN 871-5 and 871-5RC: Integrated Logistics Support
SIN 871-6 and 871-6RC: Acquisition and Life Cycle Management
SIN132-51 and 132-51RC: Information Technology Professional Services - SUBJECT TO COOPERATIVE PURCHASING Domestic only.

1b. Lowest priced model number and lowest unit price: Not applicable for this contract.

1c. Commercial job titles, experience, functional responsibility and education: as attached.

2. Maximum order.

IT Schedule:	\$500,000
PES Schedule:	\$750,000
MOBIS Schedule:	\$1,000,000

3. Minimum order. \$1,000

4. Geographic coverage (delivery area). Domestic and Overseas

5. Point(s) of production (city, county, and State or foreign country). Services will be performed at the government site or at Cornerstone office as specified by each task order.

6. Discount from list prices or statement of net price. GSA Net Prices as shown

7. Quantity discounts. Negotiable for multi-year period of performance, recurring requirements over multiple years and requirements with a value in excess of the maximum order limitation.

8. Prompt payment terms. Net 30 Days

9a. Government purchase cards. Accepted at or below the micro-purchase threshold.

9b. Government purchase cards. Accepted above the micro-purchase threshold.

10. Foreign items (list items by country of origin). As indicated in Pricelist.

11a. Time of delivery. To be negotiated with ordering agency for services.

11b. Expedited Delivery. Items available for expedited delivery are noted in this price list.

11c. Overnight and 2-day delivery. To be negotiated with ordering agency.

11d. Urgent Requirements. To be negotiated with ordering agency.

12. F.O.B. point(s).

FOB DESTINATION. Destination for all locations within the 48 contiguous states and the District of Columbia.

13a. Ordering address(es).

Cornerstone Concilium, Inc.
44 Montgomery St. Ste. 3360
San Francisco CA 94104-4602

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address(es).

Cornerstone Concilium, Inc.
44 Montgomery St. Ste. 3360
San Francisco CA 94104-4602

15. Warranty provision. Contractor warrants that (i) it has the appropriate knowledge and skill to perform the agreed to services and (ii) it will use commercially reasonable efforts to provide the services on a timely basis and in the manner described. CORNERSTONE AND ITS QUALIFIED STAFFING COMPANIES OR QUALIFIED INDEPENDENT CONTRACTORS MAKE NO OTHER WARRANTIES EXPRESS OR IMPLIED, BY OPERATION OF LAW OR OTHERWISE, CONCERNING THE SERVICES PROVIDED. CORNERSTONE DISCLAIMS THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. With respect to the services furnished and any work product delivered as a result of performing such services, the Contractor's expressed warranties extend solely to ordering office or the end user entity represented by the ordering office. The Contractor will not be liable for any incidental, indirect, special, punitive or consequential damages arising out of Contractor provisions of services under the Contract and Orders against the Contract.

16. Export packing charges. Export packing is available at extra cost outside the scope of this contract.

17. Terms and conditions of Government purchase card. None

18. Terms and conditions of rental, maintenance, and repair. Not applicable to this contract.

19. Terms and conditions of installation. Not applicable to this contract

20. Terms and conditions of repair parts. Not applicable to this contract

20a. Terms and conditions for any other services. Not applicable to this contract

21. List of service and distribution points (if applicable). Not applicable to this contract.

22. List of participating dealers (if applicable). Not applicable to this contract.

23. Preventive maintenance (if applicable). Not applicable to this contract.

24a. Special attributes such as environmental attributes. Not applicable to this contract.

24b. Section 508 compliance. Not applicable to this contract.

25. Data Universal Number System (DUNS) number. 55-5919091

26. Central Contractor Registration (CCR) database. Cornerstone is registered in CCR.

27. Uncompensated Overtime: Yes

MOBIS PRICING AND LABOR CATEGORIES

Corporate Contract SIN	Skill Category	Unit of Issue	Commercial Labor Rates (Loaded)	Proposed GSA Discount Off CPL	Price Offered to Govt Labor Rates (Loaded) with .75% IFF
874-1 and 874-1RC	Principal	per hr	195	25%	148
874-1 and 874-1RC	Project Manager/Director	per hr	164	16%	138

Title: Principal

SIN: 874-1 and 874-1RC

Education Requirements: Bachelor’s degree from an accredited college or university which provides substantial knowledge of a technical or management sciences related discipline. Project Management Institute (PMI) Certification is preferred or advanced degree or training preferred.

Experience Requirements: 12 years of intensive and progressive experience demonstrating the required proficiency levels related to task Education may be substituted with 15 years of intensive and progressive experience demonstrating the required proficiency levels related to task.

Responsibilities: Monitors and manages all commercial operations of program or projects, including developing short and long-range goals, objectives and budgets. Coordinates activities with senior project staff and client agency staff to fulfill senior management requirements. Directs and monitors overall budgets and expenditures, and provides commercial commitment to project delivery. Monitors reporting requirements, evaluating program or project service delivery and cost effectiveness. Prepares business correspondence, progress reports, costs, deficiencies, and milestones of ongoing work. Ensures adherence to policies and procedures to resolve commercial project-related issues. Has extensive professional knowledge of industry, market segment, technology and ability to anticipate future customer, industry and business trends.

Title: Project Manager / Director

SIN: 874-1 and 874-1RC

Education Requirements: Masters degree, or Bachelor’s degree in a related field and equivalent professional experience. Project Management Institute (PMI) Certification is preferred.

Experience Requirements: 10 years of intensive and progressive experience in managing engineering programs, which includes 5 years experience supervising and managing personnel. Excellent oral and written communication skills.

Responsibilities: Responsible for overall management of the contract. Organizes, directs, and coordinates planning and production of all contract support activities. Responsible for the performance of all contract activities and task order requirements. Meets with appropriate Government management personnel, other contractor managers, and client agency representatives. Formulates and reviews strategic plans, marketing plans, subcontracting, and deliverable items, determines contract costs, and ensures conformity with contract terms and conditions.

PES PRICING LABOR CATEGORIES

SIN	Skill Category	Unit of Issue	Commercial Labor Rates (Loaded)	Proposed GSA Discount Off CPL	Price Offered to Govt Labor Rates (Loaded) with .75% IFF
871-1, 871-1RC, 871-3 & 871-3RC	Resident Professional Engineer	per hr	150	12%	133
871-5 and 871-5RC	Project Controls Manager	per hr	149	11%	127
871-3, 871-3RC, 871-5 & 871-5RC	Sr. Scheduler	per hr	148	9%	136
871-3, 871-3RC, 871-5 & 871-5RC	Cost Estimator	per hr	141	17%	118
871-4 and 871-4RC	Construction Engineer	per hr	118	2%	116.51
871-4 and 871-4RC	Construction Inspector	per hr	96	2%	94.82
871-4 and 871-4RC	MEP and Specialty Inspector	per hr	96	4%	93
871-1, 871-1RC, 871-3, 871-3RC, 871-4 & 871-4RC	CAD Designer/Draftsperson *	per hr	82	14%	71
871-5, 871-5RC, 871-6 & 871-6RC	Project Coordinator / Contract Administrator	per hr	100	13%	88
871-3 & 871-3RC	Document Control Manager/Specialist	per hr	76	7%	71

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated (**) SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

Title: Resident Professional Engineer**SIN: 871-1, 871-1RC, 871-3 & 871-3RC**

Education Requirements: Technical Bachelor’s degree in engineering and experience directly related to design, construction, and contract administration. Registration as Architect or Engineer is required.

Experience Requirements: 10 years of intensive and progressive experience demonstrating the required proficiency levels related to design and construction, and knowledge of national and local building codes and regulations.

Responsibilities: Conducts advanced and complex engineering and related studies, evaluates alternatives, makes recommendations and writes reports. Supervises professional, technical and support staff on project including, determining workloads and schedules, developing, implementing and interpreting policies and procedures, evaluating and training staff and making hiring and termination recommendations. Prepares and directs the preparation of designs, specifications, plans, estimates and reports. Prepares a variety of written materials, including staff reports, engineering reports. Supervises design and construction, including reviewing plans, specifications, estimates and calculations and giving technical advice on corrective action. Prepares engineering documents, including agreements, maps, legal descriptions, resolutions and ordinances. Monitors conformance to standards, plans, specifications and codes; explains codes, requirements and procedures and evaluates alternatives. Performs project development for complex projects such as capital improvement, including finalizing scope of projects, preparing bid summaries, project budgets cost estimates.

Title: Project Controls Manager**SIN: 871-5 and 871-5RC**

Education Requirements: Bachelor’s degree from an accredited college or university which provides substantial knowledge of a technical or management sciences related discipline. Project Management Institute (PMI) Certification is a plus.

Experience Requirements: Requires 8 years of experience a working knowledge of project controls, previous experience in developing enterprise wide MIS-solutions, and possess excellent communications skills. Expertise in program / project management directly related to the field of cost, schedule, contracts administration.

Responsibilities: Responsible for developing and administering the contract specifications to which control the cost, schedule, and the contract specifications. The Project Controls Manager defines the work plan strategy for contract compliance, subcontracts, procurement/purchasing, budgets and schedules, document control, and the overall administration of the contract. Under the direction of the project manager, coordinates communication and all correspondence between the client, the consultant, and other team members concerning contractual implications. Develop “front end” specifications for contract documents as they pertain to cost and scheduling requirements. Develop and maintain documentation related to potential claims. Establish an effective filing and document control system. Establish claims avoidance procedures. Prepare potential claims and change order monitoring system supported by relevant project documentation including correspondence, RFIs, submittals, PCOs, COs, daily/weekly/monthly reports, disputes, etc. Administers contract such that the objectives for project schedule, cost and project quality are met or exceeded.

Title: Senior Scheduler**SIN: 871-3, 871-3RC, 871-5 and 871-5RC**

Education Requirements: Technical Bachelor's degree and experience directly related to cost, schedule, and contract administration. Certification as CM or PMI, Registration as Architect or Engineer, and/or GC license is preferred.

Experience Requirements: Requires 8 years experience and knowledge of planning methodology and schedule development and sequencing activity of production/construction activity. Working knowledge of project management systems and project management software i.e. Primavera Project Planner, and/or MS Project.

Responsibilities: Responsible for development of critical path project and project schedules (baseline and updated), analysis of schedules and potential change orders. Create logic sequence and resource loading requirements in conjunction with the project controls manager and cost engineer. Develop and/or provide analysis of "fragnets" as needed for potential change orders or delay claims. Develop critical path schedules as needed: Master schedules, milestone schedules, project summary schedules, design schedules, pre-bid schedules, preliminary project schedules, baseline and updated schedules, as-built schedules, etc. Analyze and report on schedules developed by others. Develop or review front-end specifications as they pertain to project's critical path scheduling requirements. Evaluate efficient construction sequencing, methodology and duration based on knowledge of field operations. Exercise sound independent judgment related to project/activity, project operations, and all schedule/work flow issues.

Title: Cost Estimator**SIN: 871-3, 871-3RC, 871-5 and 871-5RC**

Education Requirements: Technical Bachelor's degree and experience directly related to cost, schedule, and contract administration. Preferred: Registration as CPE, CCM, Architect or Engineer and previous estimating experience.

Experience Requirements: Requires 6 years experience and knowledge of cost estimating data based on sequencing activity and building methods and materials of production/construction activity. Working knowledge of project management systems and estimating software i.e. Timberline, and/or other industry estimating software.

Responsibilities: Responsible for the preparation of budgets, estimates and supporting project staff with their estimating and estimate review needs. Prepare or assist in the preparation of condition assessment estimates, budget estimates and estimating services from various stages (Conceptual, SD, DD, CD, Bid set) of project documents such as program narrative, sketches, plans, specifications. Prepare constructability review comments from various stages (Conceptual, SD, DD, CD, Bid set) of project documents (plans, specifications). Prepare cost analysis for alternate materials, systems or components. Participate in Value Engineering studies and sessions. Identify cost reduction ideas for various stages of design documents. Prepare independent change order estimates. Maintain current knowledge of market conditions as they relate to cost of labor, material, equipment, overhead and other expenses. Coordinate and participate in review of bid results and bid analysis.

Title: Construction Engineer**SIN: 871-4 and 871-4RC**

Education Requirements: High school graduate or equivalent. Preferred: Certification as CM, ICBO or PMI, and/or GC license.

Experience Requirements: 10 years of intensive and progressive experience demonstrating the required proficiency levels related to construction management. Education may be substituted with 12 years of intensive and progressive experience demonstrating the required proficiency levels related to task.

Responsibilities: Directs and performs observation of overall construction, MEP and specialty site activities, maintains field book in accordance with project procedures, and performs measurements of construction work performed and quantity calculations of pay items. Prepares inspectors daily reports and other project documentation. Reports to construction manager on work progress including technical issues, work status and any deficiencies. Monitors compliance with company safety guidelines and reviews plans, specifications and submittals relating to project. Maintains company owned vehicle or other equipment assigned for use on the project.

Title: Construction Inspector**SIN: 871-4 and 871-4RC**

Education Requirements: High school graduate or equivalent. Preferred: Certification as CM, ICBO or PMI, and/or GC license.

Experience Requirements: 6 years of intensive and progressive experience demonstrating the required proficiency levels related to construction management. Education may be substituted with 10 years of intensive and progressive experience demonstrating the required proficiency levels related to task.

Responsibilities: Performs observation of construction site activities, maintains field book in accordance with project procedures, and performs measurements of construction work performed and quantity calculations of pay items. Prepares inspectors daily reports and other project documentation. Reports to construction manager on work progress including technical issues, work status and any deficiencies. Monitors compliance with company safety guidelines and reviews plans, specifications and submittals relating to project. Maintains company owned vehicle or other equipment assigned for use on the project.

Title: MEP and Specialty Inspector**SIN: 871-4 and 871-4RC**

Education Requirements: High school graduate or equivalent. Preferred: Certification as CM, ICBO or PMI, and/or GC license.

Experience Requirements: 5 years of intensive and progressive experience demonstrating the required proficiency levels related to construction management. Education may be substituted with 6 years of intensive and progressive experience demonstrating the required proficiency levels related to task.

Responsibilities: Performs observation of MEP and specialty construction site activities, maintains field book in accordance with project procedures, and performs measurements of construction work performed and quantity calculations of pay items. Prepares inspectors daily reports and other project documentation. Reports to construction manager on work progress including technical issues, work status and any deficiencies. Monitors compliance with company safety guidelines and reviews plans, specifications and submittals relating to project. Maintains company owned vehicle or other equipment assigned for use on the project.

Title: CADD Designer/Draftsman

**SIN: 871-1, 871-1RC,
871-3, 871-3RC, 871-4 & 871-4RC**

Education Requirements: High school diploma. Certification in technical AutoCad, Microstation or equivalent software training is preferred.
Experience Requirements: High school diploma, with 3 years of related (i.e., architectural, mechanical, electrical, civil engineering) CADD experience. Equivalent post-secondary education (e.g., Associates of Applied Science or Applied Technology with an emphasis in CADD drafting) may be substituted for 2 years of the required experience.
Responsibilities: This position is responsible for creating detailed renovation drawings from existing architectural and engineering drawings by using a computer aided design and drafting (CADD) computer system. Performs a combination, but not necessarily all, of the following duties. Performs field survey to document existing conditions; performs topographical surveys on construction sites; updates master plan CADD files showing as-built conditions; prepares renovation drawings showing architectural, mechanical and electrical modifications. Meets with project representatives to resolve design issues; verifies and computes measurements of existing and new facilities utilizing, survey equipment, and CADD system. Prepares details required to delineate the extent of work on new construction and renovation projects; capable of board drafting for making minor revisions to paper drawings; performs design and engineering support; and provides other related duties as required.

**Title: Project Coordinator / Contract Administrator
and 871-6RC**

SIN: 871-5, 871-5RC, 871-6

Education Requirements: Bachelor's degree from an accredited college or university which provides substantial knowledge of a technical or management sciences related discipline. Project Management Institute (PMI) Certification is a plus.
Experience Requirements: 4 years of professional related experience in project management related to assigned functional area. Or any equivalent combination of education, experience, and training that provides the required knowledge, skills, and abilities. Knowledge of the laws, rules and regulations controlling budgetary, fiscal, and contract procedures. Skills in interfacing with various levels of personnel, Ability to work independently communicate verbally and in writing and reading, comprehending and interpreting technical specifications, laws and codes.
Responsibilities: Under the direction of the Project Manager or Project Controls Manager, administers contractual relationships to ensure compliance with required specifications and budgets. Coordinates the preparation and review of specifications for new and existing contracts. Monitors and facilitates the progress of projects through the bid process, contract review, and all phases of contract completion. Provides follow-up and detailed monitoring to ensure orderly and effective project implementation including, development of forms for policies and procedures. Establishes and maintains a complete specifications and resource library, and monitors and informs users of current contract standards. Coordinates the review and inspection of contractual specifications for compliance with Federal and State requirements. Coordinates the completion of assigned tasks with other outside contractors and consultants, and representatives of government. Investigates and defines contract problem areas, conducts studies and prepares reports recommending solutions or courses of action related to contract administration and/or projects. Monitors project budgets; contract modifications, amendments, subcontracts, and provides projections of financial requirements to provide timely and accurate project funding. Supervises clerical employees engaged in supporting administrative functions. Prepares clear and comprehensive contract status reports, recommendations and proposals, verbally and in writing.

Title: Document Control Manager / Specialist

SIN: 871-3 and 871-3RC

Education Requirements: High school graduate or equivalent.

Experience Requirements: Requires 3 years experience and a working knowledge of document management protocols, previous experience in assisting in the development of project- wide MIS-solutions, and possess excellent communications skills. Expertise in program / project management directly related to the archival systems for tracking project correspondence is required.

Responsibilities: Responsible for preparing and/or maintaining systems, programming and operations documentation, procedures and methods, contract documents. Maintains a current project-wide documentation system for tracking project contract documents. Provides or coordinates documentation filing and retrieval services as required. Ensures accuracy of technical documentation. Composes and finalizes documentation for potential contract changes, including specifications in the style and format required by the task.

ADDITIONAL IT SCHEDULE 70 TERMS AND CONDITIONS

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.gsa.gov/fas) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

For Special Item Number 132-53 Wireless Services ONLY, if awarded, list the limited geographic coverage area:

2. CONTRACTOR’S ORDERING ADDRESS AND PAYMENT INFORMATION:

Cornerstone Concilium, Inc.
44 Montgomery St. Ste. 3360
San Francisco CA 94104-0000

Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

(415)705-7800

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

Block 9: G. Order/Modification Under Federal Schedule Contract

Block 16: Data Universal Numbering System (DUNS) Number: 55-5919091

Block 30: Type of Contractor: A

- A. Small Disadvantaged Business
- B. Other Small Business
- C. Large Business
- G. Other Nonprofit Organization
- L. Foreign Contractor

Block 31: Woman-Owned Small Business - **No**

Block 37: Contractor's Taxpayer Identification Number (TIN): 94-312-4523

Block 40: Veteran Owned Small Business (VOSB): NO

- A: Service Disabled Veteran Owned Small Business
- B: Other Veteran Owned Small Business

4a. CAGE Code: 1L5P4

4b. Contractor has registered with the Central Contractor Registration Database.

5. FOB DESTINATION

Destination for all locations within the 48 contiguous states and the District of Columbia.

6. DELIVERY SCHEDULE

a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER

DELIVERY TIME (Days ARO)

ALL

To Be Negotiated at Task Order Level

b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS: Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: 0 % - 30 days from receipt of invoice or date of acceptance, whichever is later.
- b. Quantity: None
- c. Dollar Volume: None
- d. Government Educational Institutions
- e. Other

8. TRADE AGREEMENTS ACT OF 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:

10. Small Requirements: The minimum dollar value of orders to be issued is \$_100_____.

11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)

- a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:
Special Item Number 132-51 - Information Technology Professional Services

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS

REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.gsadvantage.gov>

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Not Applicable

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply

contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

Not Applicable

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

- (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
- (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS –COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may

either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Professional Services should be presented in the same manner as the Contractor sells to its commercial

and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Professional Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

16. Description of IT Services and Pricing

IT PRICING LABOR CATEGORIES

SIN	Skill Category	Unit of Issue	Commercial Labor Rates (Loaded)	Proposed GSA Discount Off CPL	Price Offered to Govt Labor Rates (Loaded) with .75% IFF
132-51 and 132-51RC	Principal	per hr	195	25%	148
132-51 and 132-51RC	Project Manager/Director	per hr	152.50	10%	138
132-51 and 132-51RC	Systems Analyst	per hr	152.50	17%	128
132-51 and 132-51RC	Sr. Systems Integrator	per hr	152.50	28%	110
132-51 and 132-51RC	Sr. Database Administrator / Database Analyst / Programmer *	per hr	118	2%	116
132-51 and 132-51RC	Sr. Systems Engineer	per hr	114	2%	112.56
132-51 and 132-51RC	Systems Engineer	per hr	98	21%	78
132-51 and 132-51RC	Database Administrator / Database Analyst / Programmer **	per hr	98	5%	94
132-51 and 132-51RC	IT Field Technician/ Applications Installer / Support Technician **	per hr	63	2%	62.21
132-51 and 132-51RC	Help Desk Support Services / Management **	per hr	50	3%	49

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated (**) SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

Title: Principal**SIN: 132-51 and 132-51RC**

Education Requirements: Bachelor's degree from an accredited college or university which provides substantial knowledge of a technical or management sciences related discipline. Project Management Institute (PMI) Certification is preferred or advanced degree or training preferred.

Experience Requirements: 12 years of intensive and progressive experience demonstrating the required proficiency levels related to task Education may be substituted with 15 years of intensive and progressive experience demonstrating the required proficiency levels related to task.

Responsibilities: Monitors and manages all commercial operations of program or projects, including developing short and long-range goals, objectives and budgets. Coordinates activities with senior project staff and client agency staff to fulfill senior management requirements. Directs and monitors overall budgets and expenditures, and provides commercial commitment to project delivery. Monitors reporting requirements, evaluating program or project service delivery and cost effectiveness. Prepares business correspondence, progress reports, costs, deficiencies, and milestones of ongoing work. Ensures adherence to policies and procedures to resolve commercial project-related issues. Has extensive professional knowledge of industry, market segment, technology and ability to anticipate future customer, industry and business trends.

Title: Project Manager / Director**SIN: 132-51 and 132-51RC**

Education Requirements: Masters degree, or Bachelor's degree in a related field and equivalent professional experience. Project Management Institute (PMI) Certification is preferred.

Experience Requirements: 10 years of intensive and progressive experience in managing IT programs, which includes 5 years experience supervising and managing personnel. Excellent oral and written communication skills.

Responsibilities: Responsible for overall management of the contract. Organizes, directs, and coordinates planning and production of all contract support activities. Responsible for the performance of all contract activities and task order requirements. Meets with appropriate Government management personnel, other contractor managers, and client agency representatives. Formulates and reviews strategic plans, marketing plans, subcontracting, and deliverable items, determines contract costs, and ensures conformity with contract terms and conditions.

Title: Systems Analyst**SIN: 132-51 and 132-51RC**

Education Requirements: Bachelor's degree from an accredited college or university in computer science, information systems, engineering or a mathematics-intensive discipline or major field of study which either provided substantial knowledge useful in managing large complex Automated Information Systems (AIS) projects or is closely related to the work as described and required by the task.

Experience Requirements: Requires 8 years of progressive and intensive experience managing, with at least 2 years of relevant experience in a position with duties commensurate to those defined in the task order requirement. Or 5 years specialized experience in a position with duties commensurate to those defined in the task order requirement.

Responsibilities: Responsible for applications systems analysis and programming activities for a Government site, facility or multiple locations. Identifies changes in computer and systems technology and interprets their meaning to senior management, bringing current and future

knowledge of technology and systems as applied to the client's requirements. Provides technical assistance to facilitate planning and directing the design, installation, modification and operation of an information systems capability. Prepares long and short range plans for application selection, systems development, systems maintenance, production activities and for necessary support resources. Also responsible for applications systems analysis and programming activities for a group or section. Responsible for feasibility studies, time and cost estimates, and the establishment and implementation of new and revised applications systems and programs. Assists in projecting software and hardware requirements. Assigns personnel to various projects and directs their activities; reviews and evaluates their work and prepares performance reports. Confers with and advises subordinates on administrative policies and procedures, technical problems, priorities and methods. Consults with personnel in other information systems sections to coordinate activities. Prepares activity and progress reports regarding the activities of the applications systems and programming section. Confers and consults with Government personnel regarding performance and scheduling issues on tasks.

Title: Sr. Systems Integrator

SIN: 132-51 and 132-51RC

Education Requirements: Bachelor's in Computer Science degree
Experience Requirements: 5 years comparable professional experience in Networking.
Responsibilities: Assist in the isolation and resolution of all equipment and data communications network problems to ensure service continuity to all Custom users at both central and remote locations. The System Integration Specialist shall be familiar with basic network device access to multiple varieties of systems and must have a basic understanding of network configurations and concepts.

Title: Sr. Database Administrator / Database Analyst / Programmer

**SIN: 132-51
and 132-51RC**

Education Requirements: Bachelor's degree from an accredited college or university with a curriculum or major field of study which provides substantial knowledge useful in managing large, complex AIS projects, is closely related to the work to be automated, and/or in a computer science, information system, a physical science, engineering or a mathematics-intensive discipline, or an applicable training certificate from an accredited training institution
Experience Requirements: Requires 3 years of increasingly complex and progressive experience as database programmer, performing systems analysis, development and implementation of business, mathematical, or scientific settings using a variety of information technology resources. Experience with current technologies and where required emerging technologies.
Responsibilities: Designs, implements and maintains complex databases. Includes maintenance of database dictionaries, overall monitoring of standards and procedures, and integration of systems through database design. Works at the highest level of all phases of database management. Responsible for designing and developing database tools to support Schedule 70-related projects/programs. Guides database development projects from inception to timely and successful completion, including technical vision throughout all phases of tool development. Develops test plans and provides unit test for all objects developed and verifies that products meet specifications

Title: Sr. Systems Engineer**SIN: 132-51 and 132-51RC**

Education Requirements: Bachelor's degree from an accredited college or university with a curriculum or major field of study which provides substantial knowledge useful in managing large, complex AIS projects, is closely related to the work to be automated, and/or in a computer science, information system, a physical science, engineering or a mathematics-intensive discipline.

Experience Requirements: Requires 6 years of increasingly complex and progressive experience in performing systems analysis, development, and implementation of business, mathematical, or scientific settings using a variety of information technology resources. Has experience with current technologies and, where required for the task, emerging technologies. Must have managed or had significant involvement with complex or substantive information technology projects including 1 year of experience demonstrating management and supervision capabilities.

Responsibilities: Formulates and defines specifications for operating system applications or modifies and maintains existing applications using engineering releases and utilities from the manufacturer. Responsible for program design, coding, testing, debugging and documentation. Responsible for applications dealing with the overall operating system, such as sophisticated file maintenance routines, large telecommunications networks, computer accounting and advanced mathematical/scientific software packages. Instructs, directs, and checks the work of other task personnel. Responsible for quality assurance review and the evaluation of existing and new software products.

Title: Systems Engineer**SIN: 132-51 and 132-51RC**

Education Requirements: Bachelor's degree from an accredited college or university with a curriculum or major field of study which provides substantial knowledge useful in managing large, complex AIS projects, is closely related to the work to be automated, and/or in a computer science, information system, a physical science, engineering or a mathematics-intensive discipline, or an applicable training certificate from an accredited training institution.

Experience Requirements: Requires 2 years of increasingly complex and progressive experience in performing systems analysis, development, and implementation of business, mathematical, or scientific settings using a variety of information technology resources. Has experience with current technologies and, where required for the task, emerging technologies.

Responsibilities: Works from specifications to develop or modify operating systems applications. Assists with design, coding, benchmark testing, debugging and documentation of programs. Applications generally dealing with utility programs, job control language, macros, subroutines and other control modules. Works on most phases of software systems programming applications, and may require instruction and guidance in other phases.

Title: Database Administrator / Database Analyst / Programmer**SIN: 132-51
and 132-51RC**

Education Requirements: Bachelor's degree from an accredited college or university with a curriculum or major field of study which provides substantial knowledge useful in managing large, complex AIS projects, is closely related to the work to be automated, and/or in a computer science, information system, a physical science, engineering or a mathematics-intensive discipline or an applicable training certificate from an accredited training institution.

Experience Requirements: Requires 3 years of increasingly complex and progressive experience as a database programmer, performing systems analysis, development, and implementation of

business, mathematical, or scientific settings using a variety of information technology resources. Has experience with current technologies and, where required for the task, emerging technologies.

Responsibilities: Designs, implements, and maintains moderately complex databases. Includes maintenance of database dictionaries and integration of systems through database design. Works on most phases of database administration

Title: IT Field Technician / Applications Installer / Support Technician **SIN: 132-51 and 132-51RC**

Education Requirements: High school graduate or equivalent.

Experience Requirements: Requires 8 years of intensive and progressive experience in functional or IT analysis/programming of subject matter closely related to the work to be automated.

Responsibilities: Provides high level functional and IT analysis, design, development, integration, documentation, and implementation assistance on problems which require a thorough knowledge of the related technical subject matter for effective system deployment. Participates in all phases of systems development. Applies principles and methods of the functional area to difficult problems in technical areas to arrive at automated solutions. Designs and prepares technical reports and related documentation, and makes charts and graphs to record results. Prepares and delivers presentations and briefings as required by the task order.

Title: Help Desk Support Services / Management Technician **SIN: 132-51 and 132-51RC**

Education Requirements: Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience Requirements: Requires a minimum of 6 years experience, of which at least 5 years must be specialized. Specialized experience includes: management of help desks in a multi-server environment, comprehensive knowledge of PC operating systems, e.g., DOS, Windows, as well as networking and mail standards and work on help desk. General experience includes information systems development, network and other work in the client/server field, or related fields. Demonstrated ability to communicate orally and in writing and a positive customer service attitude.

1. With a Master's degree (in the fields described above): 4 years general experience of which at least three years must be specialized experience is required.

2. With a Bachelor's degree (in the fields described above): 5 years general experience of which at least 2 years must be specialized experience is required.

With 8 years general experience of which at least 6 years is specialized, a degree is not required.

Responsibilities: Has overall responsibility for help desk operations associated with the identification, prioritization and resolution of reported problems. Ensures that all phases of help desk support are properly coordinated, monitored, logged, tracked and resolved appropriately. May maintain responsibility for development, maintenance and integrity of help desk software. Provides daily supervision and direction to staff who are responsible for phone and in-person support to users in the areas of e-mail, directories, standard Windows desktop applications, and applications developed or deployed under contract. Manages personnel who serve as the first point of contact for troubleshooting hardware/software PC and printer problems.

Responsible for ensuring the timely process through which problems are controlled. Includes problem recognition, research, isolation, resolution, and follow-up steps. Requires experience

and understanding of MIS environment. Typically involves use of problem management database and help desk system.

Provides second-tier support to end-users for either PC, server, or mainframe applications and hardware. Handles problems that the first-tier of help desk support is unable to resolve. May interact with network services, software systems engineering, and/or applications development to restore service and/or identify and correct core problem. Simulates or recreates user problems to resolve operating difficulties. Recommends systems modifications to reduce user problems. Maintains currency and highest level of technical skill in field of expertise. Provides phone and in-person support to users in problem solving activities using information center tools. May also include support in the areas of e-mail, directories, standard Windows desktop applications, and applications developed under this task or predecessors.

**USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS**

PREAMBLE

Cornerstone Concilium, Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact

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**BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE**

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

Ordering Activity

Date

Contractor

Date

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.